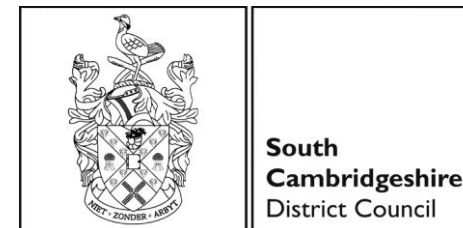


## NOTICE OF KEY DECISIONS

### To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 from 7 March 2018



Notice is hereby given of:

- Key decisions that will be taken by Cabinet, individual Portfolio Holders or Officers
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision, which is likely:

- (1) (a) to result in the authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or  
  
(b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards
- (2) In determining the meaning of 'significant' for the purposes of the above, the Council must have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the 2000 Act (guidance).

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at [www.scambs.gov.uk](http://www.scambs.gov.uk)

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

*If you have any queries relating to this Notice, please contact  
Victoria Wallace on 01954 713026 or by e-mailing [victoria.wallace@scambs.gov.uk](mailto:victoria.wallace@scambs.gov.uk)*

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)  
(Reason for a report to be considered in private)**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

**The Decision Makers referred to in this document are as follows:**

**Cabinet**

Councillor Peter Topping  
Councillor Nick Wright  
Councillor Francis Burkitt  
Councillor Simon Edwards  
Councillor Sue Ellington  
Councillor Lynda Harford  
Councillor Mark Howell  
Councillor Robert Turner  
Councillor Tim Wotherspoon

Leader of the Council  
Deputy Leader and Business and Customer Services  
Greater Cambridge Partnership  
Finance and Staffing  
Health and Wellbeing  
Housing  
Environmental Services  
Planning  
Strategic Planning

**Key and non-key decisions expected to be made from 7 March 2018**

<b>Decision to be made</b>	<b>Decision Maker</b>	<b>Date of Meeting</b>	<b>Reason for Report to be considered in Private</b>	<b>Portfolio Holder and Contact Officer</b>	<b>Documents submitted to the decision maker</b>
Great Abington former LSA Estate Neighbourhood Plan  Non-Key	Planning Portfolio Holder	20 March 2018		Planning Portfolio Holder  Jennifer Nuttycombe, Senior Planning Policy Officer	Report (publication expected 12 March 2018)
Blue Plaques  Non-Key	Planning Portfolio Holder	20 March 2018		Planning Portfolio Holder  Jane Green, Head of New Communities	Report (publication expected 12 March 2018)
Land North of Cherry Hinton  Non-Key	Planning Portfolio Holder	20 March 2018		Planning Portfolio Holder  Edward Durrant, Principal Planning Officer / Team Leader (Development Management)	Report (publication expected 12 March 2018)
Foxton Conservation Area  Non-Key	Planning Portfolio Holder	20 March 2018		Planning Portfolio Holder	Report (publication expected 12 March 2018)

**Key and non-key decisions expected to be made from 7 March 2018**

<b>Decision to be made</b>	<b>Decision Maker</b>	<b>Date of Meeting</b>	<b>Reason for Report to be considered in Private</b>	<b>Portfolio Holder and Contact Officer</b>	<b>Documents submitted to the decision maker</b>
Lettings Policy Key	Housing Portfolio Holder	21 March 2018		Housing Portfolio Holder  Charles Clay, Housing Options and Allocations Team Leader, Heather Wood, Interim Assistant Director of Housing (Statutory and Strategic Services)	Report (publication expected 13 March 2018)
Anti-Social Behaviour Policy, Procedures and Service Standards Non-Key	Housing Portfolio Holder	21 March 2018		Housing Portfolio Holder  Stephen Hills, Director of Housing	Report (publication expected 13 March 2018)
Affordable Homes Service Plan 2017/18 and 2018/19 Non-Key	Housing Portfolio Holder	21 March 2018		Housing Portfolio Holder  Julie Fletcher, Head of Housing Strategy	Report (publication expected 13 March 2018)
Northstowe Starter Homes Non-Key	Housing Portfolio Holder	21 March 2018		Housing Portfolio Holder  Julie Fletcher, Head of	Report (publication expected 13 March 2018)

**Key and non-key decisions expected to be made from 7 March 2018**

<b>Decision to be made</b>	<b>Decision Maker</b>	<b>Date of Meeting</b>	<b>Reason for Report to be considered in Private</b>	<b>Portfolio Holder and Contact Officer</b>	<b>Documents submitted to the decision maker</b>
				Housing Strategy	
Waiver of shared ownership restrictions at Cambourne  Non-Key	Housing Portfolio Holder	21 March 2018		Housing Portfolio Holder  Julie Fletcher, Head of Housing Strategy	Report (publication expected 13 March 2018)
Safeguarding Policy  Non-Key	Housing Portfolio Holder	21 March 2018		Housing Portfolio Holder  Anita Goddard, Housing Operational Services Manager	Report (publication expected 13 March 2018)
Shared Services 2018/19 Business Plans  Non-Key	Cabinet	19 April 2018	By virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972	Business and Customer Services Portfolio Holder  Mike Hill, Health and Environmental Services Director	Report (publication expected 11 April 2018)
Living Well Concordat  Non-Key	Cabinet	19 April 2018		Health and Wellbeing Portfolio Holder  Mike Hill, Health and Environmental Services	Report (publication expected 11 April 2018)

**Key and non-key decisions expected to be made from 7 March 2018**

<b>Decision to be made</b>	<b>Decision Maker</b>	<b>Date of Meeting</b>	<b>Reason for Report to be considered in Private</b>	<b>Portfolio Holder and Contact Officer</b>	<b>Documents submitted to the decision maker</b>
				Director	
Combined Authority Adult Skills Commissioning  Key	Cabinet	19 April 2018		Leader of Council  Alex Colyer, Executive Director (Corporate Services)	Report (publication expected 11 April 2018)
Orchard Park Feasibility Study  Key	Cabinet	19 April 2018	By virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972	Finance and Staffing Portfolio Holder  David Ousby, Housing Development Officer (Growth)  Alex Colyer, Executive Director (Corporate Services)	Report (publication expected 11 April 2018)
Write Offs 2018  Key	Finance and Staffing Portfolio Holder  Finance and Staffing Portfolio Holder	15 May 2018  21 August 2018		Finance and Staffing Portfolio Holder  Katie Brown, Revenues Manager	Report (publication expected 07 May 2018)  Report (publication expected 13 August 2018)
Mare Fen Bank Improvement Works	Cabinet	28 June 2018		Environmental Services Portfolio Holder	Report (publication expected 20 June)

**Key and non-key decisions expected to be made from 7 March 2018**

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Key				Paul Quigley, Head of Environment Commissioning	2018)